

**No.25-01/2011-Pers.II**  
**BHARAT SANCHAR NIGAM LIMITED**  
[A Government of India Enterprise]  
**CORPORATE OFFICE, PERSONNEL-II SECTION**  
Bharat Sanchar Bhawan, 4<sup>th</sup> Floor, Janpath, New Delhi – 110 001.

Dated:- 01<sup>st</sup> November, 2012

To

All Heads of Telecom Circles/Metro Districts,  
Maintenance Regions/Project Circles etc.  
Bharat Sanchar Nigam Limited,

Sub:- Filling up of the vacant posts of Personal Assistants of BSNL field units on the basis of LICE/Separate LICE as per Recruitment Rules-2004.

Sir,

It has been decided by the Competent Authority to hold a Limited Competitive Examination(LICE)/Separate LICE to fill up the vacant posts of Personal Assistants of BSNL field units. Accordingly, approval of the Competent Authority is hereby conveyed for the following:-

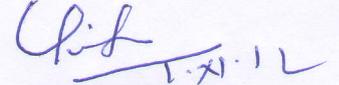
- (i) To hold LICE for promotion to the vacant posts of Personal Assistant of BSNL field units as per Recruitment Rules 2004 issued vide Letter No. 20-8/2002-Pers.II dated February, 2004 and clarified vide letter No.20-8/2002-Pers.II dated 06.06.2004 & 10.11.2004. Scheme & Syllabus already stands issued vide letter No.25-16/2005-Pers.II dated 21.02.2007 and Clarification issued vide Letter No.25-16/2007-Pers.II dated 6.10.2009 and modified vide letter No.20-05/2009-Pers.II dated 24.11.2011, 29.11.2011 & 11.09.2012.
- (ii) To ensure a uniform standard in all the circles with regard to the eligibility for Separate LICE in accordance with RRs, it is hereby clarified that the candidature of only those candidates who have completed the computer course having the course content prescribed for 'O' level by DOEACC or its equivalent course from only such Institute/Institutes which has/have been recognized/accredited/affiliated by Central Govt./State Govt./State Educational Society/Central Educational Society/Council may be taken into cognizance. The circle must ascertain that the computer course undergone by the candidates are equivalent to 'O' level standard prescribed by DOEACC. If required, the Circles must also get the Computer Centrifigates verified by the DOEACC Society/concerned University for its equivalency to 'O' level standard of DOEACC and also its recognition/accreditation/affiliation etc. Due care accordingly needs to be taken to ensure that certificates issued by the fake Institutes conducting various computer courses claiming to be recognized by Central/State Govts/DOEACC etc. are not accepted. All the responsibilities in this regard shall lie with the Circles.
- (iii) To conduct LICE taking into account accumulated vacancies which have occurred due to retirement, promotion, death or otherwise in the grade of Personal Assistant of BSNL field units upto 31.03.2012 including unfilled/carry forward vacancies of previous years.
- (iv) Stenos of the respective field cadre with 5 years of regular service in the grade as on 01.01.2012 may be permitted to appear in the LICE. Adhoc/officiating service, if any, need not be counted towards the eligibility.
- (v) LICE/Separate LICE may not be held in the Circles where judgement from CAT/High Court has come directing BSNL to hold the promotion process as per old Recruitment Rules/DOT Recruitment Rules in respect of vacancy accrued prior to 1.4.2004, and as per new RRs dated February, 2004 i.r.o. vacancy accrued w.e.f. 1.4.2004 onwards and which has been subsequently contested by BSNL in Higher Court i.e., High Court/Supreme Court. Latest Court order/judgment alongwith legal opinion may be forwarded to this office for further course of action.

Contd...

- (vi) In Circles where there are litigation in respect of eligibility conditions w.r.t. Para 38/Rule 8 and there is no stay i.r.o holding of LICE/Separate LICE despite moving to higher court challenging the decision of lower court, the matter may be reviewed and legal opinion may be obtained in this respect and the same may be sent to this office for further consideration.
- (vii) All the Recruiting Circles may send their category-wise vacancy position of Personal Assistants for LICE and Separate LICE as on 31.3.2012 separately to DE Section of BSNL C.O. and a copy of the same may be endorsed to AGM(Pers-II), BSNL C.O. at the earliest.
- (viii) Also roster in the grade be updated before initiating action of recruitment as elaborated above.

All the Recruiting Circles are requested to take necessary action for filling up the posts of Personal Assistants of BSNL field units in their Circles as per the guidelines given above. The exact date and timings of the examination alongwith the relevant procedures to be followed shall be co-ordinated by DE Branch of BSNL C.O. separately. The instructions in regard to reservations, maintenance of post based reservation rosters etc. may be followed.

Yours faithfully,

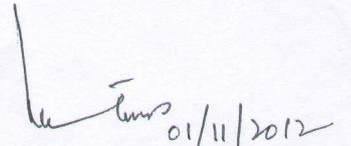


(V.K. SINHA)

Asst. General Manager(Pers-II)  
Tel. No.011-23037191

Copy to:-

1. General Manager(Recruitment), BSNL C.O.:- It is requested to take further necessary action for holding of LICE/Separate LICE for promotion to the post of Personal Assistants of BSNL field units.
2. PPS to CMD, BSNL.
3. PPS to Dir(HR), BSNL.
4. All Unions/Associations.
5. OL Section for Hindi version.
6. Guard File.



(M.K. CHATTOPADHYAY)  
Dy. Manager(Pers-II)  
Tel. No. 011-2303 7235